

CENTENARY

MEMORIAL GARDENS

cemetery & crematorium

AUDIO-VISUAL SOLUTIONS CENTENARY MEMORIAL GARDENS

Centenary Memorial Gardens features a dedicated audio-visual system in its Federation Chapel, complete with an assigned concierge to assist you on the day of your service.

Our Chapel can utilise USB's, however, we prefer MP3 files for music and MP4 files for video uploaded through the SMASH portal. ***Smash instructions attached.***

We request that you upload the files at least 1 day in advance. This saves us from having to rely on physical media and gives us time to properly prepare for your service.

For all technical advice regarding your presentation and audio requirements, please call Centenary Memorial Gardens on 07 3271 1222.

Our Garden Chapel and graveside services utilise a mobile AV system that will play through a phone, iPad, or USB.

Audio/Music

- MP3 files
- MP4 files
- Spotify as backup and background music. Should you wish to use Spotify – song title and singer can be emailed

Video

- MP4 video files with music imbedded
- Music must be imbedded into slideshow
- If using an Apple Mac, you can produce video to MP4 format through iMovie.

PLEASE NOTE:

We CANNOT accept individual photos/jpegs on a USB flash drive, email or CD except for a single image to be used as a tile screen.

ALL PHOTOS MUST BE in a presentation, i.e. MP4 video (preferred) with music attached.

We request that no presentation is provided on a DVD disk.

PDF files are also unsuitable for presentations.

We are unable to create presentations prior to a service due to time constraints.

While we take care to ensure any services are recorded in their entirety, there are instances where we may be unable to provide an adequate copy of a given service.

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Complimentary Live Streaming

Each service is recorded and live-streamed. Streaming is accessible on our website on our Tribute Page <https://www.centenarymemorialgardens.com.au/tribute-centre>

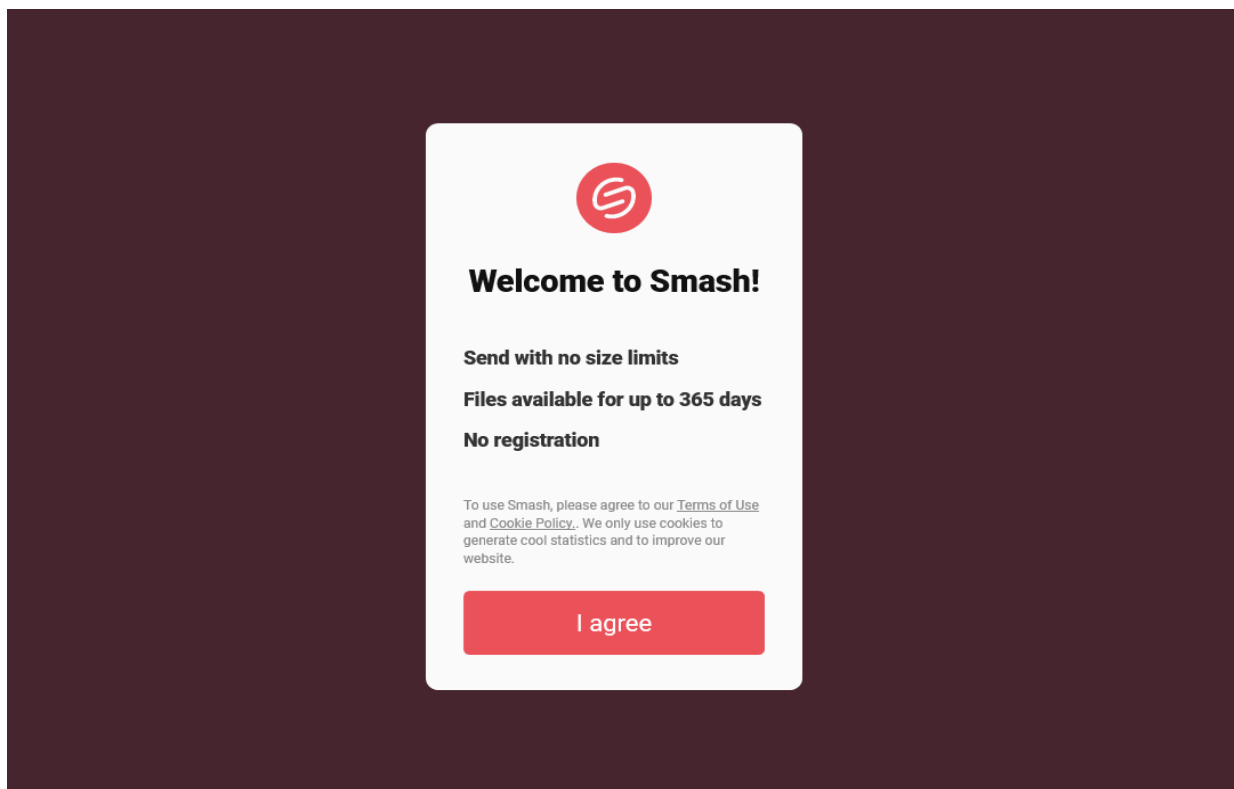
You can watch the service at any time in the future using a secure pin. The pin is provided to the funeral director and Applicant.

Transfer of Photo Tribute and Music to Centenary Memorial Gardens

AV/Picture Presentations and music can be sent via a SMASH upload program. Please add the name of the deceased in the message area. We also require your contact name, email and phone number so we can confirm that the files work.

Email address is conciierge@centenarymemorialgardens.com.au

1. Go to <https://fromsmash.com/> and click on "I Agree" if you agree on the terms and conditions.

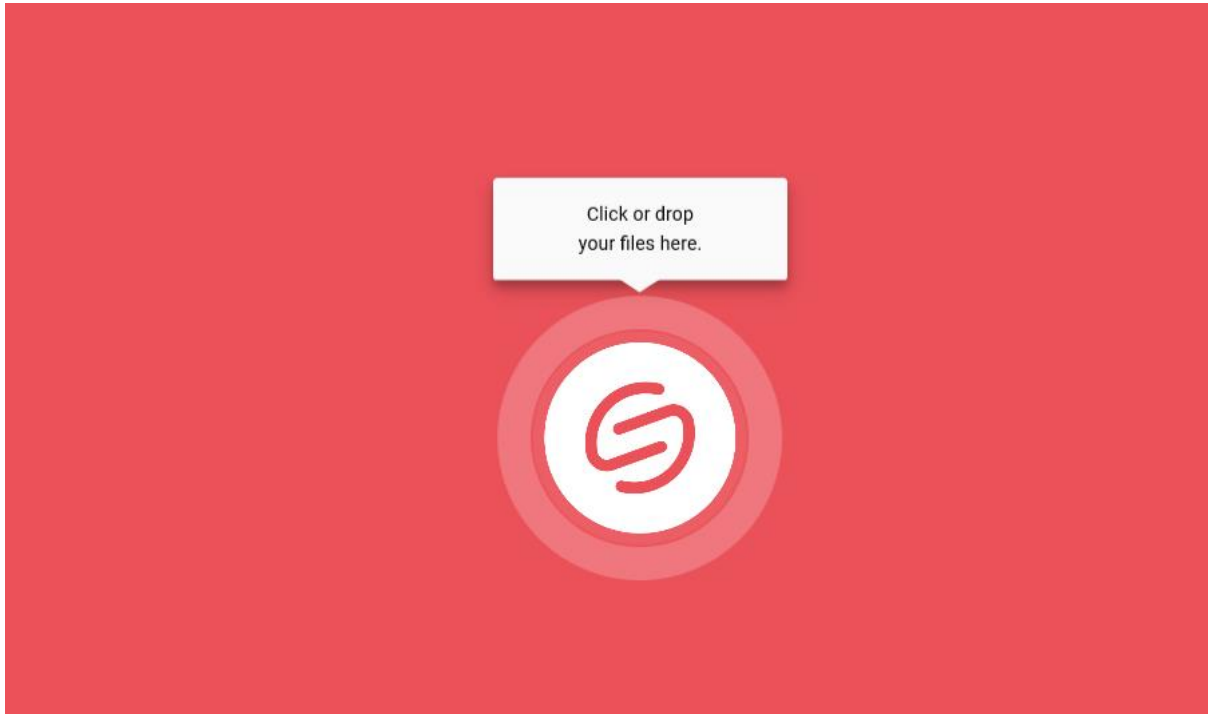


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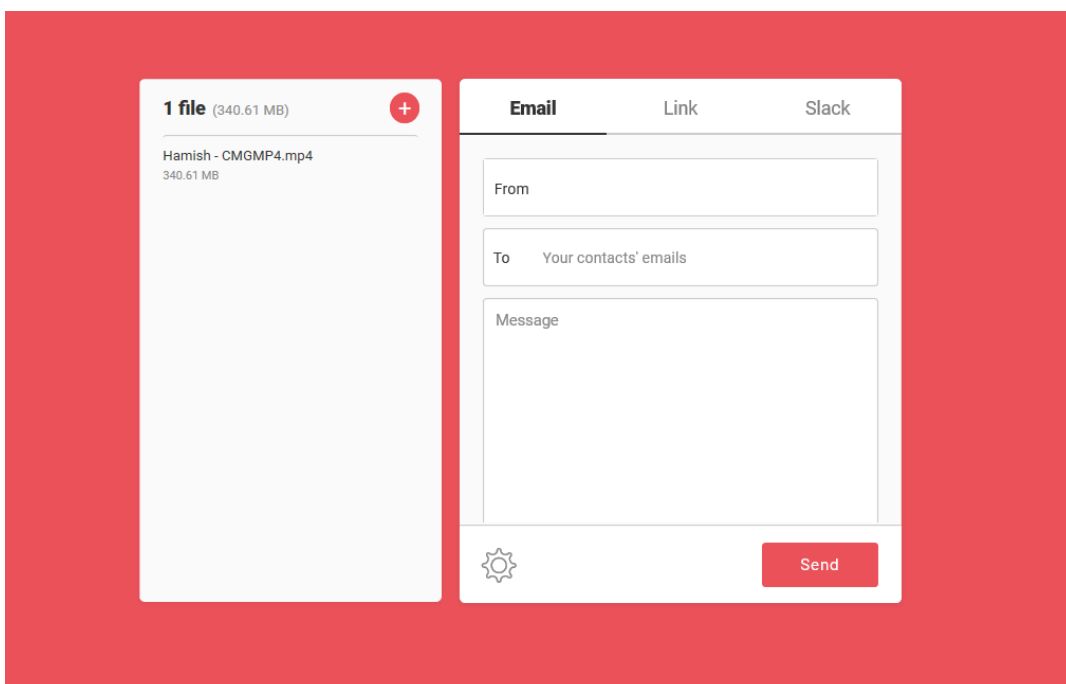
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2. Select your files as directed.



3. Enter your email address and our email address concierge@centenarymemorialgardens.com.au in the "To" field.

In the message section, please use the name of the person the service is for, your contract details including email and phone number, then click send.



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4. Wait for it to upload and it is completed. You should receive an email with the confirmation that your file has been sent to conciierge@centenarymemorialgardens.com.au

